



TIMMINS **CME** CANADIAN MINING EXPO

EXHIBITOR MANUAL

PLEASE READ CAREFULLY, FILL IN
THE FORMS & FAX OR EMAIL THEM IN,
PRIOR TO THE DEADLINES

June 7-8, 2023 • McIntyre Community Centre, Timmins, ON

Thank you to our PLATINUM SPONSORS



Thank you to our GOLD SPONSORS



Send In Your Logo & Booth Description as soon as possible.

PLEASE SUBMIT A COPY OF YOUR CERTIFICATE OF LIABILITY INSURANCE AS SOON AS POSSIBLE. (DEADLINE DATE MAY 2nd 2023)

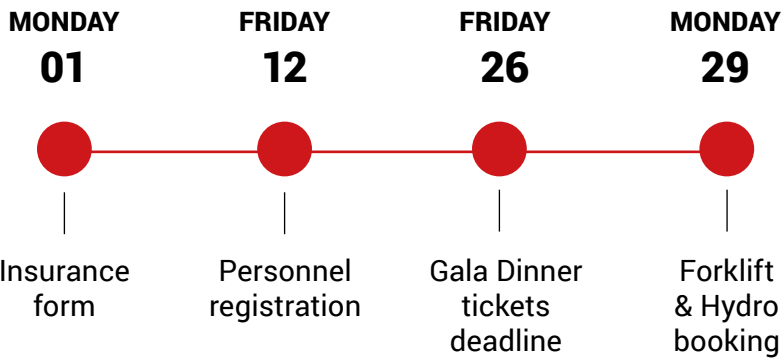
This manual will provide you with information about all aspects of the show including:

- Registration
- Gala dinner
- Conferences
- Regulations
- Shipping
- Schedules
- Accommodations

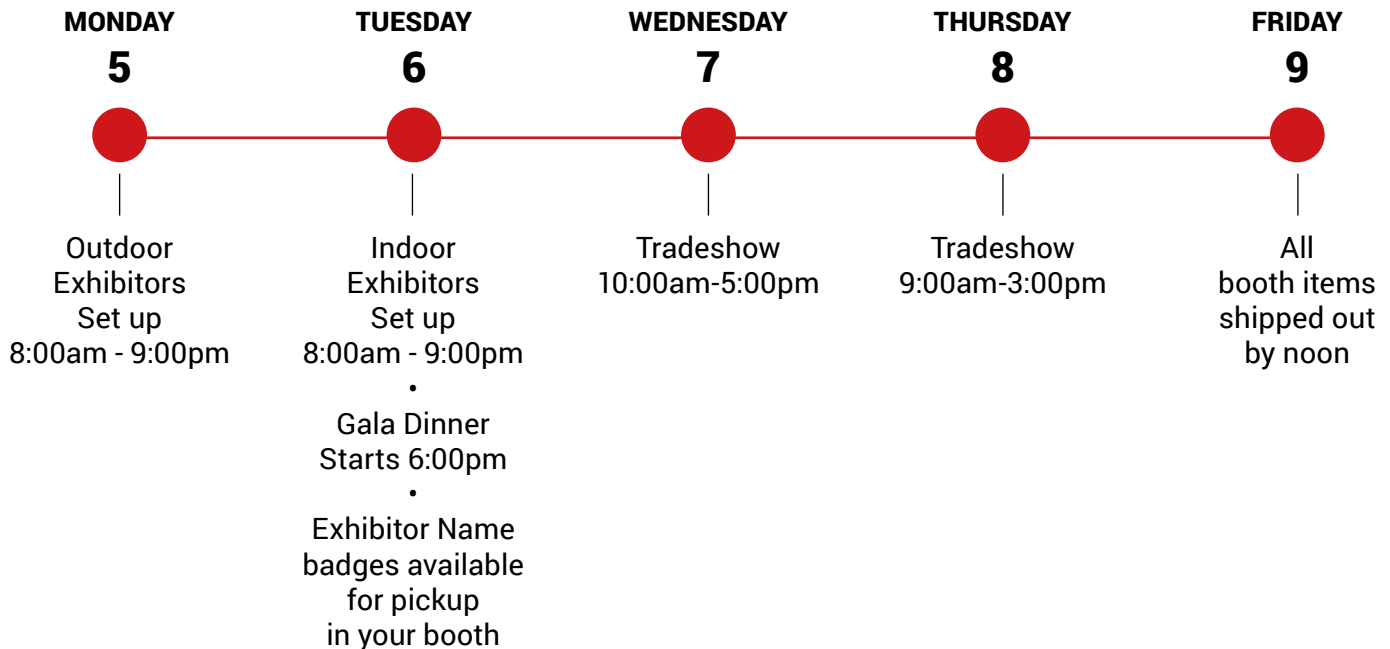
If there are any questions or situations that are not covered, feel free to contact the Trade Show Group at:

Tel: 1-866-754-9334
705-264-2251
Fax: 705-264-4401

MAY



JUNE



BON AIR MOTEL LTD.
355 Algonquin Blvd. East
Timmins, ON, P4N 1B5
+1 705-264-1275



CEDAR MEADOWS RESORT
1000 Norman St,
Timmins, ON P4N 8R2
+1 877-207-6123



COMFORT INN TIMMINS
939 Algonquin Blvd. East
Timmins, ON, P4N 7J5
+1 705-264-9474

COUNTRY INN BAR & GRILL
4197 Highway 1 North
Val Gagne, Timmins, ON
705-232-4511



HAMPTON INN BY HILTON
848 Riverside Dr.
Timmins, ON P4N 3W1
+1 705-531-6000



HOLIDAY INN EXPRESS & SUITES
30 Algonquin Blvd. West
Timmins, ON, P4N 2R6
+1 705-531-4000



MICROTEL INN & SUITES
1960 Riverside Drive.,
Timmins, ON, P4R 0A2
+1 705-264-1477

**PORCUPINE
BED & BREAKFAST**
6223 King St, Porcupine
Ontario P0N 1C0
+1 705-235-4730



**PREMIER
BEST WESTERN**
**BEST WESTERN
PREMIER NORTHWOOD HOTEL**
245-A Airport Road
Timmins, ON, P4N 9C3
+1 705-531-7001



RAMADA
1800 Riverside Dr,
Timmins, ON P4R 1N7
+1 705-267-6241



SUPER 8
730 Algonquin Blvd. East
Timmins, ON, P4N 7G2
+1 800-800-800

**BEST WESTERN
SWAN CASTLE INN**
189 Railway St & 7th Ave.
Cochrane, ON, P0L 1C0
+1 800-780-7234



THE SENATOR
14 Mountjoy Street South
Timmins, ON, P4N 1S4
+1 705-267-6211

THE STATION INN
200 Railway Street
Cochrane, ON, P0L 1C0
+1 705-272-3500

THRIFTLODGE COCHRANE SOUTH
50/Highway 11 South
Cochrane, ON, P0L 1C0
+1 705-272-4281



TRAVELODGE TIMMINS
1136 Riverside Drive
Timmins, ON, P4R 1A2
+1 800-578-7878

**THE WILDFLOWER
BED & BREAKFAST**
2565 Airport Road
Timmins, ON, P4N 7C3
+1 705-268-0848



WESTWAY MOTOR MOTEL
83 Highway 11 West
Cochrane, ON, P0L 1C0
+1 877-772-4285

When shipping display material please state on bill of lading the exhibit booth number and the correct centre.

Exhibitors in: **Shipping Address:** **LABEL**
Arena 1 McIntyre Community Complex
 85 McIntyre Road Schumacher, ON
 PON-1G0 (*Hockey Rink*)

Company Name: _____
 On Site Contact #: _____
 Booth Location #: _____

Exhibitors in: **Shipping Address:** **LABEL**
Arena 2 McIntyre Community Complex
 85 McIntyre Road Schumacher, ON
 PON-1G0 (*Curling Rink*)

Company Name: _____
 On Site Contact #: _____
 Booth Location #: _____

Exhibitors in: **Shipping Address:** **LABEL**
Pavilion McIntyre Community Complex
 85 McIntyre Road Schumacher, ON
 PON-1G0 (*Parking Lot in front Curling Rink*)

Company Name: _____
 On Site Contact #: _____
 Booth Location #: _____

Exhibitors in: **Shipping Address:** **LABEL**
Upper Deck McIntyre Community Complex
 85 McIntyre Road Schumacher, ON
 PON-1G0 (*Curling Rink*)

Company Name: _____
 On Site Contact #: _____
 Booth Location #: _____

SHIPMENT NOTE

Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00 pm Friday June 9, 2023.

FORKLIFT NOTE

If forklift is necessary, please fill the form provided on page 9 of the manual and fax or email the form in to the office.

SHOW SETUP TIMES

- **Outdoor exhibitors** must set up on **Monday, June 5, between 8:00am - 9:00pm.**
- **Indoor exhibitors** must setup on **Tuesday, June 6, between 8:00am and 9:00pm.**
- Exhibitors wanting to setup prior or after this date must have written permission from the trade show manager. Toll Free: 866-754-9334 or 705-264-2251.

Please Note: There is absolutely no move out before 3:00pm on June 8, 2023 or there will be a \$1,000.00 early move out charge billed to the company.

SHOW TIMES

Exhibitor Name Badges will be placed in exhibitors booth on **Tuesday June 6, 2023.**

Trade Show

- Wednesday, June 7, 2023
10:00 a.m. - 5:00 p.m.
- Thursday, June 8, 2023
9:00 a.m. - 3:00 p.m.

For special arrangements call show coordinator at **705-264-2251, 866-754-9334**

REGISTRATION FORM

Company Info

Name of the Company _____

Name of the Contact Person _____

Address _____ City _____

Province / State _____ Postal / Zip Code _____

Physical tickets will be mailed to the address above

Telephone _____

Email _____

No. of tickets required

Please include the name of each ticket holder as well as an email address

1 Name _____

email _____

2 Name _____

email _____

3 Name _____

email _____

4 Name _____

email _____

5 Name _____

email _____

6 Name _____

email _____

7 Name _____

email _____

8 Name _____

email _____

GALA DINNER NIGHT

Tuesday, June 6th

6:00-11:00pm

6:00-7:00 Cocktail Hour

McIntyre Ballroom

Limited Seating. Tickets \$125+HST

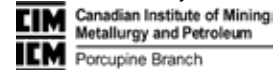
This is a fundraising event with proceeds staying in the community, organization/ recipients to be announced.



N. Ontario Mining Awards 2023

A recognition to individuals and companies and their contributions to the mining industry. Kick off the Expo with the Gala Dinner. Join us for an evening of Networking with the leaders in the industry and dignitaries. Tables of 8 will be available; the Gala Dinner is a great way to start the Expo and has always been sold out. Proceeds of this event will go to a local organization. Since its inception the Gala Dinner has raised over 150k for non-profit groups.

Hosted by



Hors D'oeuvres Sponsor by



Wine Sponsor by



Payable to Canadian Trade-Ex

Sub Total HST TOTAL

Card # _____ Exp Date ___/___/___

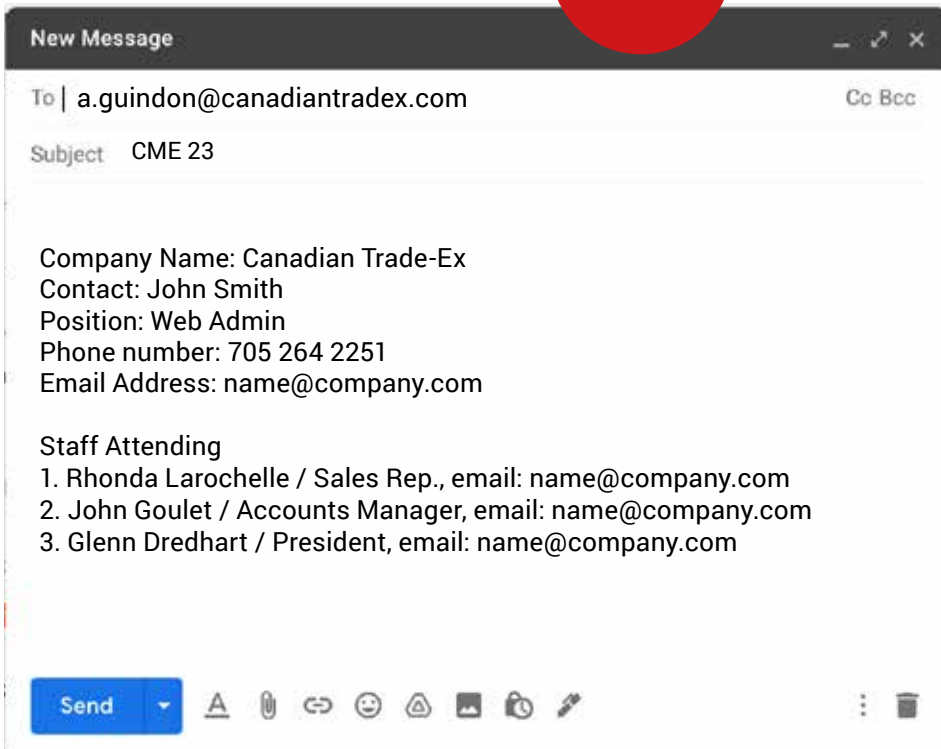
Cardholder _____ Date ___/___/___ Signature _____

**Please Submit Personnel Registration Via Email
No later than Friday, May 12, 2023**

Please register the personnel that will be attending by email to:
a.guindon@canadiantradex.com.

Submitting this information on time will ensure your company receives personnel badges.

1. Email to a.guindon@canadiantradex.com
2. Type **CME 23** as the subject of the email
3. Type your company name, contact, position, phone & e-mail
4. Then type the name, title and email of each person attending the show.
Please number each individual person.



**OFFICIAL
CUSTOMS BROKER &
INTERNATIONAL
FREIGHT FORWARDER**



For Axxess, any remote location is **AXCESSIBLE**. Our team of experts in logistics manage and supervise the whole process of transporting your mining cargo to the jobsites. They assure timely, efficient delivery of the cargo by respecting schedules and projected costs.

Contact:
Bruno Gravel,
Vice President-Business Devt.
Tel.: 514-849-9377
bruno.gravel@axcessintl.com

REGULATIONS

- All Exhibitors must park in **Exhibitors Parking** during the expo on June 7 & 8, 2023 or the vehicle will be towed. The exhibitors parking is located on the left hand side of the old Chamber of Commerce, beside the lake, to ensure fire routes remain open.
- Each exhibitor is responsible for arranging shipment before and after the event, including notifying courier of pick up no later than 12:00pm, Friday June 9, 2023
- **Each exhibitor with a BBQ or a tent larger than 10'x10' is responsible for having a 5lb fire extinguisher present in their booth.**
- All materials used in construction and decoration of an exhibit must be flame retardant.
- All exits and exit aisles must be kept clear and unobstructed. No furniture, signs, easels, chairs or displays may protrude into aisles.
- All fire hose box fire equipment and emergency exits must be visible and accessible at all times
- Vehicles on display must have fuel caps locked or sealed to prevent vapors from escaping and or tampering. Batteries must be disconnected.
- Vehicles used to move materials in and out off the building must not be left idling.
- All 110 volt extension cords must be 3 wire (grounds), and CSA approved.
- No storage of any kind is allowed behind booths or near electrical service.
- CT-EX Canadian Trade-Ex assumes no responsibility or liability to personal injuries or damage due to any act of God. (i.e. Persons, Tents, Signs, Outdoor equipment)
- Flammable or combustible liquids are prohibited inside of building except approved by fire marshal.
- **Management reserves the right to evict any person or company (without recourse) for disobeying any municipal, provincial or federal regulations governing this event; or, for any conduct deemed improper to show management or staff.**
- **Under no circumstances is moving equipment to be used for moving exhibits or parts of exhibits in or out during show hours, unless you receive written consent from show management.**
- **Please note: There is absolutely no move out before 3:00pm Thursday June 8, 2023, or there will be a \$1,000.00 early move out charge billed to the company.**
- Booths must be staffed during show hours. All booths shall stay set up during the show hours (no exceptions). All items that are in storage will not be released until after show hours.
- Any damage to any property that your display occupies is your responsibility and will be charged to your company.
- **All exhibitors must carry appropriate liability, damage and theft insurance. Show management is not responsible for damage, loss or liability during move in, move out or show hours. Please submit a copy of your certificate of insurance as soon as possible.**
- Municipal codes and fire regulations must be adhered to.
- **Please Note: There is absolutely no Alcohol at any Exhibitor's locations!**

REGULATIONS FORM

Please complete the form and fax or mail it to:

Fax: 705-264-4401

email: info@canadiantradex.com

I understand the conditions and regulations and I agree to abide them.

I have read and ensured that all staff are aware and follow all covid safety protocols as published.

Certificate of insurance submitted

Please email certificate of Liability Insurance showing Canadian Trade-Ex-Canadian Mining Expo as an additional Insured June 5th - 9th Timmins.

"Force Majeure." If the event hosts, 1099337 Ontario Limited, O/A Canadian Trade-Ex or the Canadian Mining Expo is delayed or prevented from performing any act or service required of it hereunder, and such delay or prevention is caused by disruption in utilities, construction actives, strikes, labor disputes, campus closures or restrictions, including boycotts, Acts of God, contagious infections (including but not limited to COVID-19), government restrictions, judicial orders, fire, or other casualty, civil commotion, or causes beyond its reasonable control, the Client agrees and accepts that it will save harmless 1099337 Ontario Limited, O/A Canadian Trade-Ex or the Canadian Mining Expo from any liability, financial or otherwise.

Exhibitors Company Name:

Date: ____/____/____

Signature:

Each exhibitor is entitled to having their logo with a link to their website on the www.canadianminingexpo.com website, & a 20-30 word booth description. The booth description will also be in the official show guide directory. No More than 20-30 words used to describe the equipment or services on display at the show. Additional words will be billed.

► **Submit Company Info, Logo, & Booth Description By Email**

- Mail to a.guindon@canadiantradex.com (web admin)
- Type your company name & booth location
- Attach your company logo (.ai, .eps, .pdf, .jpg, .png)
- Type CME 2023 in subject area.
- Type your 20-30 word booth description.

Please Have Your Listing In ASAP

► **To view your current listing, please visit website:**
www.canadianminingexpo.com

When going to the site, click on **Exhibitors List** on the top menu bar and browse down until your company name appears. You will find the current description listed.

► **Please email any revisions to:**
a.guindon@canadiantradex.com

AVAILABLE SPONSORSHIPS

VIP Social
8 4 spots available

Gala Dinner
1 spot available

T-Shirts
12 8 spots available

INTERESTED IN SPONSORSHIP

- VIP Social
- Gala Dinner
- T-Shirts
- Tote Bags

Company Name:

Contact:

Phone:

Pre-Registration Form • Deadline May 30, 2023

COMPANY INFO

Name of Company _____

Name of contact person _____

Name of on-site representative _____

Address _____ City _____

Province/State _____ Postal/Zip Code _____

Telephone _____ Fax _____

e-mail _____

PAYMENT INFORMATION

SUB TOTAL:

HST # 89895 6578 RT0001: _____

TOTAL:

Payable to Canadian Trade-Ex

VISA MASTERCARD

Card Number: _____

EXHIBIT LOCATION

Outside Display Space Exhibit Number : _____

Inside Display Space Exhibit Number : _____

Pavilion Display Space Exhibit Number : _____

Expiration Date: ____/ ____/ ____

Cardholder : _____

Applicant (person): _____

HYDRO - Pre-order your electrical

Indoor 15 AMP / \$ 100.00

Outdoor Call for a quote.

Position: _____

Applicant's Signature: _____

FORKLIFT

1 Hour \$ 100.00

2 Hours \$ 175.00

3 Hours \$ 250.00

Agent's Name: _____

Agent's Signature: _____

CONTACT YOUR AGENT
 Canada Toll Free: 1-866-754-9334 • USA: 1-705-264-2251
 e-mail: info@canadiantradex.com
 Phone: 705-264-2251 • Fax: 705-264-4401

Date: ____/ ____/ ____

BOOTH ACCESSORIES

Company: _____
Street: _____
City: _____ Province/State: _____ Postal Code: _____
Phone: _____ Fax: _____
Contact Name: _____ Booth #: _____
Email address for receipt: _____

VISA MASTERCARD CHEQUE
Card Holder Name: _____
Card Number: _____
Expiry: M _____ Y _____
Signature: _____

25% administration charge will apply to orders cancelled 2 weeks prior to show.
ORDERS MUST BE PREPAID 5 BUSINESS DAYS prior to show date to receive pre-show price.

#	Description	Pre-show	On site	Qty	Total
1	Padded arm chair		14.75	18.50	
2	Director's chair - 30" high		17.85	22.30	
3	Metal & Wood bar stool with back		17.85	22.30	
4	Brown folding chair		7.40	8.51	
5	Carpet: <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> 10' x 8' <input type="checkbox"/> 6' x 10' Ballroom <input type="checkbox"/> 10' x 10' Pavillion <input type="checkbox"/> 6' x 12' A2 Hall <input type="checkbox"/> 3/8" foam underpad per sq. ft. (8' x 10' = 80 sq ft)	10'x8' - 88.00 10'x10' - 110.00 6'x10' - 66.00 6'x12' - 79.00 .60 sq. ft.	10'x8' - 110.00 10'x10' - 137.00 6'x10' - 82.00 6'x12' - 99.00 .75 sq. ft.		
6	Undraped plain tables - one 6' provided for each booth 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	20.00	25.00		
7	30" Round Pedestal table - 30" across the top	31.00	38.75		
7a	42" Height Round Cruiser table - 30" across the top	31.00	38.75		
7b	43" Height Round Stainless Steel Cruiser table - 24" across the top	40.00	50.00		
8	Black spandex table cover <input type="checkbox"/> 30" high <input type="checkbox"/> 42" high <input type="checkbox"/> Black <input type="checkbox"/> Red	15.75	19.75		
9	Skirted tables (includes table, plastic tablecloth, front & 2 sides skirted) 30" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long 18" wide by <input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8' long <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	46.00	57.50		
10	***To skirt all 4 sides of table OR onsite table exchange	17.25	21.50		
11	Leg extenders (elevates table height to 42") 42" height skirting available <input type="checkbox"/> Royal blue <input type="checkbox"/> White <input type="checkbox"/> Black	16.25	20.30		
12	13' - 28"H Skirting Only <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue	37.00	46.25		
13	Sign Stand - 22" x 28"	19.00	23.75		
14	Coat Tree	11.50	14.50		
15	Coat rack with 25 hangers	17.85	22.25		
16	Waste basket	8.50	10.75		
17	2'-3' Live plants	23.00	28.75		
18	8' High drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	6.10 per foot	7.75 per foot		
19	3' High side drapery <input type="checkbox"/> Navy Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Burgundy <input type="checkbox"/> Gold <input type="checkbox"/> Red <input type="checkbox"/> Royal Blue <input type="checkbox"/> Teal <input type="checkbox"/> Green	3.75 per foot	4.75 per foot		

Authorizing Signature _____

Subtotal: _____
HST %: _____
ADD \$7.50 FOR US CHEQUES: _____
Total: _____

Complete and return to Hahn Rentals at email address above.
All rates above are for the duration of the show.
All claims/discrepancies must be settled prior to show closing.
REFUNDS will not be given on any orders changed or cancelled on site.
All materials remain the property of Hahn Rentals and will be removed upon show close.

AUDIO/VIDEO EQUIPMENT RENTAL

Company: _____
Street: _____
City: _____ Province/State: _____ Postal Code: _____
Phone: _____ Fax: _____
Contact Name: _____ Booth # _____
Email address for receipt: _____

VISA MASTERCARD CHEQUE
Card Holder Name: _____
Card Number: _____
Expiry: M _____ Y _____
Signature: _____

25% administration charge will apply to orders cancelled 2 weeks prior to show.
ORDERS MUST BE PREPAID 5 BUSINESS DAYS prior to show date to receive pre-show price.

Description	1 Day Use	2nd Day Use <small>1/2 price x number of days</small>	+25% On Site	Quantity	Total
Flatscreen LCD TVs					
32" Flatscreen LCD	165.00				
42" Flatscreen LCD	247.50				
50" Flatscreen LCD	330.00				
Video cart - Plastic	35.00				
DVD Player	30.00				
67" TV Stand on wheels	65.00				
HDMI Cables / VGA Cables/w adapter	9.00				
Miscellaneous					
Microwave oven	60.00				
Bar Fridge	60.00				

Authorizing Signature _____

Subtotal: _____
HST %: _____
ADD \$7.50 FOR US CHEQUES: _____
Total: _____

H.S.T R104250493
2019 HAHN RENTALS

Complete and return to Hahn Rentals at address above.
All rates above are for the duration of the show.
All claims/discrepancies must be settled prior to show closing.
REFUNDS will not be given on any orders changed or cancelled on site.
All materials remain the property of Hahn Rentals and will be removed upon show close.